

**Plum Borough School District / Plum Borough Municipality
Intergovernmental Meeting Minutes
January 10, 2012**

DATE: Tuesday, January 10, 2012

LOCATION: PHS Cafeteria

PRESENT: **A. Borough Representatives:**
 Mr. Thomas, Borough Manager
 Mr. Nowalk and Mr. Taylor Committee Members

B. District Representatives:
 Mr. St. Leger, Chair
 Mr. Colella, Committee Member
 Mr. Drake, Mr. Dowdell, Mr. Tommarello, Mr. Zucco, Mr. McGough, and Mrs. White
 Dr. Glasspool, Superintendent
 Mr. Marraccini, Director of Business Affairs
 Dr. Rossi, Assistant Superintendent
 Mr. Brewer, Director of Administrative Services

A. Call Meeting to Order: The meeting was called to order at 6:00 PM

B. Citizen's Comments:

1. On Agenda Items.
2. On Non-Agenda Items.
 - A. Mr. Mike Fisher inquired about the status of Regency Park Elementary School
 - B. Mrs. Lisa Gallagher questioned the postponement of Kindergarten registration to March 1st

Mr. St. Leger announced that Item #4 below will be discussed first.

C. Discussion Items:

1. **Discuss District's share of Earned Income Tax (EIT) Collections cost for 2012.** Pursuant to mandates of the recently enacted Act 32, the earned income tax collections will be performed by Keystone Collections Group. Mrs. Pedrosky will collect and process the 2011 fourth quarter and 2011 final returns. Mr. Thomas indicated the Earned Income Tax office will officially close 7/1/2012 and therefore the District will not have any liability of shared costs for the EIT Office after 6/30/2012.
2. **Discuss Collection of Delinquent Earned Income Taxes for years 2011 and prior.** Borough is requesting the District consider having Mrs. Pedrosky collect delinquent earned income taxes for periods prior to 12/31/2011 at the rate charged by Keystone Collections Group versus shared operation costs. Mr. Price to draft letters of understanding.

Committee Recommendation: Move to Public Agenda
3. **Discuss the Local Service Tax (LST) Collections for 2012.** Borough is requesting the District consider having Mrs. Pedrosky collect current and delinquent LST at the rate charged by Keystone Collections Group (1.99%) versus shared operation costs. Mr. Price to draft letters of understanding.

Committee Recommendation: Move to Public Agenda

4. **Discuss future status of Regency Elementary School by District and the long-term capital projects for Millers Lane.** Borough has requested discussion with the District regarding the future plans for the Regency Park Elementary School building. Mr. Thomas indicated the Borough has a five year capital plan which includes improvements for Miller's Lane and the future of Regency Park Elementary School would impact their planning. Mr. Drake stated no discussion or decision for the future plan of Regency has occurred and that a new demographic and strategic plan is under consideration.
5. **Discuss Winter snow removal.** Mr. Thomas indicated the Borough has adopted a new winter plan for salting and plowing. He stated the Borough can not maintain the current service standards and is forced to cut back due in part to increased cost of salting materials and that secondary roads and streets will not be cleared in the same time frames as in prior years. Additionally, it was suggested by Mr. Thomas that the District consider using tire chains on its buses moving forward. It was noted that the County maintains the County roads and the Borough plans to stay ahead of the school buses schedules.

D. Round Table Discussion:

1. Mr. Drake inquired about the status of the fire lanes violation enforcement. Mr. Thomas stated the Borough has no enforcement authority. Mr. Drake suggested the District donate the road around the high school to the Borough and Mr. Thomas indicated that it may not be up to the Borough standards. Mr. Thomas suggested the District post "No Parking – Fire Lane" signage around the building.

E. Next Meeting Date:

DATE: To be determined

TIME: To be determined

Minutes prepared by
Eugene J. Marraccini, Director of Business Affairs
Plum Borough School District